Instructions for logging into Desire2Learn

One or more of your courses will be using an online course delivery tool, Desire2Learn (D2L). You will need a Username and Password in order to login to D2L for your course(s). If you do not know this information, it can be accessed from your MSU My Info account (Steps 1-3f) and by setting a password at the My Profile Page (Steps 4-7). However, in order to access your My Info account you will need to know your MSU Student ID Number (aka your MSU ID or GID) or Social Security Number and PIN. To access this information, please carefully read and follow the instructions below.

STEP 1: Go to www.montana.edu/myinfo. Click on “Enter Secure Area.”*

![Welcome to the MSU-Bozeman campus](image)

*Please be aware that your computer’s firewall settings may affect your access to My Info.

STEP 2: On the User Login Page, enter your Social Security Number (w/o dashes) or your MSU Student ID Number (include preceding dash, e.g. -00000000) as your User ID, and enter your PIN. If you don't know your PIN, see Steps 3a-3d.

![User ID: PIN:](image)

STEP 3a: IF YOU HAVE LOGGED INTO MY INFO BEFORE, BUT HAVE FORGOTTEN YOUR PIN, enter in your Social Security Number or MSU ID in the User ID box and click on “Forgot PIN” and follow the directions. Make sure the PIN field is blank before clicking “Forgot PIN”. You should be prompted to answer a set of challenge questions and then be prompted to reset your PIN.

STEP 3b: IF YOU HAVE NEVER LOGGED INTO MY INFO BEFORE, your default PIN will be set up as your date of birth in the format of ddmonyyyy (e.g. if your birthdate is July 1, 1970, you would enter 01jul1970 as your default PIN). Enter in your Social Security Number or MSU ID in the User ID box and enter your date of birth in the above described format in the PIN box and click Login.

STEP 3c: IF YOU RECEIVE A MESSAGE INDICATING “AUTHORIZATION FAILURE”, try logging in again using your Social Security Number (without dashes) as your User ID and for your PIN enter 01janXXXX, with “XXXX” being the last four digits of your MSU ID.

STEP 3d: After entering your User ID and PIN you should receive a message indicating “Your PIN has expired”; please re-enter your initial PIN (i.e. your date birth) in the “Old PIN” box and then create a new PIN, which must be at least 8 characters long and contain at least one number and one letter.
STEP 3e: Enter your new PIN and follow the prompts for creating security questions and answers in case you forget your PIN. First-time users will also be prompted to fill out a brief Race/Ethnicity survey.

STEP 3f: Once inside the Secure Area of My Info, click on the tab labeled “Personal Information” and then click on “View IDs”. Please take note of your MSU IDs (MSU and NetID). To log into Desire2Learn, you must use your NetID as your Username. At this point you can log out of My Info by clicking on the “Exit” link.

NEED HELP?
If you have trouble at any of these steps, please call (406) 994-1777 for assistance.
STEP 4: To access Desire2Learn you must use your NetID as your username and your NetID password. To create your NetID password you must sign into My Profile at [http://password.montana.edu](http://password.montana.edu). Sign into My Profile with your Last Name, MSU ID and My Info PIN.

![Image of Sign in to My Profile](image)

STEP 5: On the next page, you should see “Set A New Password” at the top of the page. Below that, there will be some password rules you will need to follow in setting your password. Follow the password rules and make sure the NetID checkbox is selected. Click “Submit” to change your password(s).

![Set A New Password Form](image)
STEP 6: After you have successfully changed your password, please remember to completely exit and close out your browser before attempting to log into D2L.

Set A New Password

SUCCESS! Your NetID password for NetID 999 has been changed. NOTE: Please close your browser (Internet Explorer, Firefox...) before using your new password.

STEP 7: Log into D2L by going to https://ecat.montana.edu. Enter your Username (your NetID) and your NetID password obtained in Step 5 above.